

2023/24 Glamorgan Archives Month 7 Monitoring Position

EXPENSE / INCOME ACCOUNT	2023/24 Budget £	Actual at Month 7 £	2023/24 Projected Outturn £	2023/24 Variance £
Employees				
Employees Gross Pay	415,907	248,589	444,592	28,685
Employees Superannuation	86,093	46,183	86,883	790
Employees National Insurance	39,941	20,718	43,129	3,188
Employee Miscellaneous Allowances	350	230	350	0
Employer & Public Liability Insurance	739	0	739	0
Apprenticeship Levy	2,157	1,041	2,157	0
Medical Expenses	200	137	200	0
Training Expenses	500	435	500	0
Employees Total	545,886	317,332	578,550	32,664
Premises				
Repairs, Alterations & Improvements	20,000	43,599	30,000	10,000
Security	7,524	8,827	13,474	5,950
Rodent & Pest Control	100	7	100	0
Grounds Maintenance	1,246	1,753	1,753	507
Fire Management/Protection	3,319	3,510	3,510	191
Maintenance Contracts	13,997	6,366	15,414	1,417
Electricity	92,524	10,605	68,048	(24,476)
Gas	87,125	2,775	58,374	(28,751)
National Non Domestic Rates	188,588	189,912	189,912	1,324
Water	5,592	(2,899)	2,765	(2,827)
Security Services	280	0	280	0
Cleaning Materials	300	545	600	300
Refuse Collection / Bulk	2,000	916	2,000	0
Office Cleaning Contract	10,502	7,811	11,481	979
Sanitation & Waste Disposal	400	31	400	0
Insurance	6,977	0	6,977	0
Premises Total	440,474	273,758	405,087	(35,386)
Transport				
Hire Transport	40	0	40	0
Public Transport - Staff Use	100	0	100	0
Car Allowances	75	0	75	0
Travelling Expenses	25	8	25	0
Transport Total	240	8	240	0
Supplies & Services				
	0	962	962	962
Conservation	3,000	9,529	10,000	7,000
Historical Document Preservation	0	2,537	2,537	2,537
Box-making supplies	3,500	5,670	5,670	2,170
Catering Sundries	150	8	400	250
General Printing & Stationery	250	2,825	3,000	2,750
Photocopying Materials	0	224	229	229
Audit Fees	2,300	(2,890)	2,300	0
Consultant's Fees	0	6,930	37,130	37,130
Central Telephone Exchanges	4,162	1,988	4,162	0
Telephones	1,539	1,982	1,982	443
Postages	500	333	500	0
Internet Charges	650	(25)	650	0
It Consumables	100	1,825	1,825	1,725
Hardware Purchase	0	4,609	6,321	6,321
Software Licences & Maintenance	15,200	14,388	14,388	(812)
Subscriptions	650	569	650	0
Health and Safety	0	229	229	229
Commission (Including Credit Cards)	0	80	0	0
Public Liability Insurance	933	0	933	0
Miscellaneous Insurance	405	0	405	0
Supplies & Services Total	33,339	51,553	94,273	60,935

EXPENSE / INCOME ACCOUNT	2023/24 Budget £	Actual at Month 7 £	2023/24 Projected Outturn £	2023/24 Variance £
Support Services				
Accountancy	6,471	0	8,162	1,691
Income Recovery	334	0	318	(16)
Payroll	259	0	286	27
Payments	464	0	477	13
Audit	437	450	450	13
SAP Support	3,343	0	4,240	897
Democratic Service	0	0	2,120	2,120
ICT Services	10,800	0	10,600	(200)
Human Resources	7,657	0	6,508	(1,149)
Bilingual Cardiff	2,427	60	1,145	(1,282)
Support Services Total	32,192	510	34,306	2,115
Gross Expenditure	1,052,130	643,161	1,112,457	60,327
Income				
Archives & Records Council Wales	0	0	(21,956)	(21,956)
Other Grants	(10,000)	(6,636)	(44,613)	(34,613)
Government Grant (DWP)	(15,135)	(4,136)	(8,975)	6,160
Publications General	(1,061)	(208)	(500)	561
Sale Of Photocopies	(2,122)	(2,140)	(2,340)	(219)
Conservation Income	(6,500)	(1,326)	(7,077)	(577)
Box Making	(10,000)	(5,546)	(10,000)	0
Sale Of Food	(1,061)	(24)	(100)	961
Course Fees General	(156)	(35)	(100)	56
Search Fees	(4,243)	(1,556)	(2,500)	1,743
Royalties	(13,000)	(1,586)	(13,000)	0
Hire Of Special Rooms	(22,880)	(9,417)	(31,402)	(8,522)
Donations	(1,500)	(1,304)	(1,500)	0
Interest	(200)	(96)	(200)	0
Digitisation	0	0	(16,800)	(16,800)
Income Total	(87,858)	(34,391)	(161,063)	(73,205)
Contributions From Reserves	(65,000)	0	(52,122)	12,878
Total Net Expenditure	899,273	608,770	899,273	(0)
LA Contributions	(899,273)	(611,505)	(899,273)	0
Budget Gap / (Surplus)	(0)	(2,735)	(0)	

Reserve

£

Balance at 01/04/2023	132,708
2023/24 Contribution	(52,122)
Balance 31/03/2024	80,586

LA Contributions

£

Bridgend	125,898
Cardiff	287,767
Merthyr Tydfil	53,956
Rhondda Cynon Taf	224,818
Caerphilly	98,920
Vale of Glamorgan	107,913
	899,273